

To Use this Service

Before you can start using this service you must register your details.

- Complete a registration form and hand it back **in person** to reception. Please fill out a separate form for each family member. Children under the age of 16 need their parents' consent to register.
- When a child reaches the age of 16 their parents' access to their online account is automatically stopped. The child will then need to re-register as an adult.
- **You will need to show some form of identification when registering.**
- When you register your details at the surgery, you will be given your **unique PIN number and registration details**. Please make sure you keep this safe as these details give access to your records.
- Once you have your details please visit www.emisaccess.co.uk and create an account. You will be asked to enter the registration details given to you and will need to create a password. Again, please keep this information confidential.

Blandford Medical Centre Online Services



**Available
Now!**

**Available
From
Jan 2011!**



Emis Access Guidance

Emis Access is a simple, secure and efficient system which allows you to order a repeat prescription online at a time convenient for you and **from January 2011 we will be introducing online appointment booking for patients.** To register, please see the reverse of this leaflet.

Before you begin to use Emis Access we would appreciate if you could read the following guidance.

Repeat Prescriptions

With Emis Access you can:

- View a list of your current repeat medications and easily select the ones you need to order. If your medication is not listed, you will need to contact the dispensary
- Include a message with your request e.g. ask for your prescription to be sent to your local chemist
- Track your order. Your request will display as 'Accepted' once it has been processed or will have an 'R' displayed if your request has been rejected.

Please allow 2 working days for your prescription to be processed

Online Appointment Booking/Cancellation (From January 2011)

Doctors Appointments

You can book appointments with a GP of your choice up to 2 weeks in advance. If you are unsure as to whether it is appropriate for you to see a Doctor or a

Nurse please contact us by telephone. You are only able to book one appointment at a time.

Nurses Appointments

Due to the many different types of Nurse Appointments we offer at the surgery, we are unable to offer them online. Please contact us as normal so that we can book you in an appropriate clinic.

Cancelling Appointments

We would ask that if you are unable to attend an appointment that you either contact us by telephone, text or leave a message on the appointment cancellation number (**07890 164869**) or **cancel online**. Anyone who fails to attend an appointment booked online more than twice in one year will have their online access removed.

Inappropriate Use

We monitor the use of this service and we hope that you will find it very useful. If however, we find that any users are abusing the service, we will revoke your access to the service.

Inappropriate use is considered to be:

- Failing to attend 2 or more appointments booked online within a year.
- Booking appointments for other family members using your name
- Consistently booking inappropriate appointments with a Doctor.